



# EMPLOYMENT OPPORTUNITY

<b>Position</b>	Service Assistant Elderly Person’s Housing (EPH) Assisted Living (Donwood Management Inc.)
<b>Start Date</b>	As soon as possible
<b>Positions available</b>	Terms and casual
<b>Schedule</b>	Day shifts and alternating weekends

Responsibilities:

- ❖ Light housekeeping duties in EPH tenant suites.
- ❖ Meal service in EPH dining room.
- ❖ Set tables in EPH dining room
- ❖ Perform housekeeping duties in EPH dining room.
- ❖ Other duties as assigned.

Qualifications:

- Previous experience working in seniors housing or health related field an asset
- Demonstrated ability to work independently and in a team environment
- Able to meet the physical requirements of the position

As a condition of employment, a current Criminal Record Certificate and an Adult Abuse Registry is required within three weeks of hire date.

Applications should be submitted at reception to the attention of Human Resources or emailed to [Career@donwoodmanor.org](mailto:Career@donwoodmanor.org)

**Closing date: Open until filled**

Posted September 15, 2020

*All Correspondence should be mailed to:*

Donwood Manor  
 Personal Care Home Inc.  
 171 Donwood Drive  
 Winnipeg, Manitoba  
 www.donwoodmanor.org  
 Phone: 204-668-4410  
 Fax: 204-663-5429

Donwood Manor EPH Inc.  
 165 Donwood Drive  
 Winnipeg, Manitoba

Donwood South Inc.  
 1245 Henderson Hwy  
 Winnipeg, Manitoba

Valhalla Cove Inc.  
 15 Valhalla Drive  
 Winnipeg, Manitoba

Donwood West Inc.  
 1460 Portage Ave.  
 Winnipeg, Manitoba

Donwood Manor Foundation Inc.  
 171 Donwood Drive  
 Winnipeg, Manitoba