



## Service Assistant #202

Elderly Person's Housing (EPH) – 161 Donwood Drive

**Permanent | Part time (0.45 EFT) | Days and evenings**

Reporting to the Tenant Resource Coordinator, the EPH Service Assistant will assist EPH Tenants with providing light housekeeping and meal service in the EPH Dining Room.

### Qualifications:

- ❖ Grade 12 education, Manitoba standards, required;
- ❖ Preference for prior housekeeping experience in the healthcare or hospitality services;
- ❖ Excellent command of the English language (both oral and written)
- ❖ General skills and ability to perform all tasks and responsibilities relevant to duties of the position;
- ❖ Ability to follow directions promptly and efficiently;
- ❖ Ability to work cooperatively and collaboratively with team members;
- ❖ Exceptional customer service skills with a demonstrated understanding of person-centred care;
- ❖ Experience working with seniors; working in seniors housing or health related field an asset.
- ❖ Ability to work independently and as a member of the team.
- ❖ The individual must demonstrate empathy and patience towards the senior population.
- ❖ Experience in light housekeeping and meal service is an asset.
- ❖ Must be able to function effectively in a stressful environment with frequent interruptions.
- ❖ Must be physically able to meet the demands of the position as the position involves physical activity such as lifting, bending, carrying, and reaching.

### Responsibilities:

- ❖ Light housekeeping duties in EPH tenant suites
- ❖ Meal service in EPH dining room and deliver meals to suites as needed
- ❖ Set tables in EPH dining room
- ❖ Perform housekeeping duties in EPH dining room

As a condition of employment, a current Criminal Record Certificate, a Mantoux test and an Adult Abuse Registry is required within three weeks of hire date.

**Submit resume to:** Human Resources at [Career@donwoodmanor.org](mailto:Career@donwoodmanor.org)

**Closing date: 0900 on Thursday, June 23, 2022**

June 16, 2022