



## Dietary Assistant #37

**Permanent | Fulltime (1.0 EFT) | Days 6:15am to 2:15pm**

### **Position duties:**

- Prepare toast for breakfast
- \*\* serve breakfast and lunch on Main floor, 2-South or 2-North if needed
- Assist with EPH lunch meal service
- Prepare and re-stock supplies in staff rooms, and in the unit fridges such as beverages (including thickened drinks), nutritional supplements and snacks
- Assist with putting away groceries/stock on delivery days
- Assist with dishwashing/pot washing
- Complete daily cleaning duties as assigned

### **Qualifications:**

- Previous experience in Food Services is required
- Physically able to meet the demands of the job including standing for extended periods and lifting items up to 20 lbs
- Experience working in a team environment
- Demonstrated ability to work in a fast paced environment
- Strong time management skills to balance competing priorities
- Food Handlers Certificate is required within 6 months of employment

### **Responsibilities:**

- Demonstrate skill, efficiency, concern and diligence in the performance of duties with a minimum of direct supervision;
- Satisfactorily maintain a high standard of service and cleanliness;
- Exercise courtesy and co-operation towards residents, visitors and team workers;
- Perform duties related to position assigned;
- Responsible for reading policy and procedures, disaster manual, WHMIS manual and understanding specific responsibilities;
- Adhere to principles of safety and sanitation.

As a condition of employment, a current Criminal Record Certificate, a Mantoux test and an Adult Abuse Registry is required within three weeks of hire date.

**Submit resume to:** Human Resources at [Career@donwoodmanor.org](mailto:Career@donwoodmanor.org)

**Closing date: will remain open until filled**

March 13, 2023