



Dietary Assistant #15

Term | Part time (0.36 EFT) | Days (1045-1800)

This position is responsible for preparing snack carts, portioning desserts for supper, preparing catering requests for special occasions, serving supper to residents in the PCH, assisting with washing/putting away dishes and completing daily cleaning duties.

Qualifications:

- Previous experience in Food Services is recommended
- Physically able to meet the demands of the job including standing for extended periods and lifting items up to 20 lbs
- Experience working in a team environment
- Demonstrated ability to work in a fast-paced environment
- Strong time management skills to balance competing priorities
- Food Handlers Certificate is required within 6 months of employment

In all activities, the Dietary Assistant ensures that interactions are framed by the resident/tenant perspective to reflect Donwood's mission of caring for seniors with respect, dignity and Christian values.

Responsibilities:

- Demonstrate skill, efficiency, concern and diligence in the performance of duties with a minimum of direct supervision;
- Satisfactorily maintain a high standard of service and cleanliness;
- Exercise courtesy and co-operation towards residents, visitors and team workers;
- Perform duties related to position assigned;
- Responsible for reading policy and procedures, disaster manual, WHMIS manual and understanding specific responsibilities;
- Adhere to principles of safety and sanitation.

As a condition of employment, a current Criminal Record Certificate, a Mantoux test and an Adult Abuse Registry is required within three weeks of hire date.

Submit resume to: Human Resources at Career@donwoodmanor.org

Closing date: 0900 on Thursday August 29, 2024

August 2024