



Spiritual Care Coordinator

Elderly Person's Housing – 165 Donwood Drive

Permanent | Part time (0.4 EFT) | Days

The Spiritual Care Coordinator provides Spiritual Programming with and for the tenants promoting their social, emotional and spiritual well-being – all based on Donwood Manor's mission statement, objectives and policies.

Qualifications:

- ❖ Related experience in geriatrics an asset;
- ❖ Minimum of Grade 12;
- ❖ Demonstrated ability to communicate effectively on an oral and written basis;
- ❖ Ability to plan and execute appropriate spiritual care programming for older adults;
- ❖ Ability to work cooperatively and collaboratively in a team environment in order to build community;
- ❖ Degree in theology preferred

Responsibilities:

Person-Centered Work Practices:

- ❖ Completes interviews with new tenants to welcome and promote participation based on individual preferences;
- ❖ Plans appropriate spiritual care programming with and for tenants
- ❖ Keeps statistical records on program results, reporting to the Tenant Resource Coordinator
- ❖ Maintains confidentiality about the individual tenants;
- ❖ Understands his/her responsibilities in continuous quality improvement;
- ❖ Participates in opportunities for in-service and continuing education, within the organization and community, to maintain competence relevant to current practice;
- ❖ Support tenant's spiritual needs through services, prayer groups and individual visits.

This is an out-of-scope position. The work location is at Donwood Manor Elderly Person's Housing. Schedule of work requires flexibility and may include some evening and weekend hours depending on work flow.

Disability accommodations are available upon request during the assessment and selection process.

As a condition of employment, a current Criminal Record Certificate and an Adult Abuse Registry is required within three weeks of hire date.

Submit resume to: Human Resources at Career@donwoodmanor.org

Closing date: 0900 on Tuesday, February 4, 2025

January 28, 2025