



## Dietary Assistant #15

**Permanent | Part time (0.31 EFT) | Days (10:45-6:00)**

### **Position duties:**

- Prepares afternoon & evening snack carts
- Portions desserts for supper meal
- Prepares food/drink carts for special occasions, comfort carts etc.
- Serves lunch and supper meal on 2-North
- Assists with washing/putting away dishes
- Complete daily cleaning duties

### **Qualifications:**

- Previous experience in Food Services is required
- Physically able to meet the demands of the job including standing for extended periods and lifting items up to 20 lbs
- Experience working in a team environment
- Demonstrated ability to work in a fast paced environment
- Strong time management skills to balance competing priorities
- Food Handlers Certificate is required within 6 months of employment

In all activities, the Dietary Assistant ensures that interactions are framed by the resident/tenant perspective to reflect Donwood's mission of caring for seniors with respect, dignity and Christian values.

### **Responsibilities:**

- Demonstrate skill, efficiency, concern and diligence in the performance of duties with a minimum of direct supervision;
- Satisfactorily maintain a high standard of service and cleanliness;
- Exercise courtesy and co-operation towards residents, visitors and team workers;
- Perform duties related to position assigned;
- Responsible for reading policy and procedures, disaster manual, WHMIS manual and understanding specific responsibilities;
- Adhere to principles of safety and sanitation.

As a condition of employment, a current Criminal Record Certificate, a Mantoux test and an Adult Abuse Registry is required within three weeks of hire date.

**Submit resume to:** Human Resources at [Career@donwoodmanor.org](mailto:Career@donwoodmanor.org)

**Closing date: 0900 on Thursday, March 13, 2025**

March 6, 2025