



Laundry Assistant #5 and #6

Term(ending Sept. 2026) | **Part time (0.2 EFT) | 1500-1800** (Thu, Fri, Sat, Sun, Mon)

Reporting directly to the Manager of Support Services, the Laundry Assistant is responsible for laundering of linens in accordance with regulatory standards.

QUALIFICATIONS

- ❖ Grade 12 education, Manitoba standards, required;
- ❖ Preference for prior laundry experience in the healthcare or hospitality services;
- ❖ Excellent command of the English language (both oral and written); 2nd language an asset;
- ❖ General skills and ability to perform all tasks and responsibilities relevant to duties of the position;
- ❖ Ability to follow directions promptly and efficiently;
- ❖ Ability to work cooperatively and collaboratively with team members;
- ❖ Ability to relate well to the elderly.

SCOPE OF RESPONSIBILITY

- ❖ Perform duties related to position as assigned including but not limited to sorting, washing, folding, labeling laundry and linens;
- ❖ Completes small mending tasks;
- ❖ Demonstrates diligence and thoroughness in the performance of duties with minimal direct supervision;
- ❖ Responsible for reading policy and procedures, disaster manual, WHMIS manual and understanding specific responsibilities;
- ❖ Adheres to principles of safety and sanitation.

Disability accommodations are available upon request during the assessment and selection process. As a condition of employment, a current Criminal Record Certificate and an Adult Abuse Registry is required within three weeks of hire date.

Submit resume to: Human Resources at Career@donwoodmanor.org

Closing date: 0900 on Monday, March 10, 2025 open until filled

March 3, 2025



Laundry Assistant #5 and #6

Term(ending Sept. 2026) | **Part time (0.2 EFT) | 1500-1800** (Thu, Fri, Sat, Sun, Mon)

Reporting directly to the Manager of Support Services, the Laundry Assistant is responsible for laundering of linens in accordance with regulatory standards.

QUALIFICATIONS

- ❖ Grade 12 education, Manitoba standards, required;
- ❖ Preference for prior laundry experience in the healthcare or hospitality services;
- ❖ Excellent command of the English language (both oral and written); 2nd language an asset;
- ❖ General skills and ability to perform all tasks and responsibilities relevant to duties of the position;
- ❖ Ability to follow directions promptly and efficiently;
- ❖ Ability to work cooperatively and collaboratively with team members;
- ❖ Ability to relate well to the elderly.

SCOPE OF RESPONSIBILITY

- ❖ Perform duties related to position as assigned including but not limited to sorting, washing, folding, labeling laundry and linens;
- ❖ Completes small mending tasks;
- ❖ Demonstrates diligence and thoroughness in the performance of duties with minimal direct supervision;
- ❖ Responsible for reading policy and procedures, disaster manual, WHMIS manual and understanding specific responsibilities;
- ❖ Adheres to principles of safety and sanitation.

Disability accommodations are available upon request during the assessment and selection process. As a condition of employment, a current Criminal Record Certificate and an Adult Abuse Registry is required within three weeks of hire date.

Submit resume to: Human Resources at Career@donwoodmanor.org

Closing date: 0900 on Monday, March 10, 2025 open until filled

March 3, 2025