



Service Assistant - Casual

Elderly Person's Housing (EPH) – 165 Donwood Drive

Casual | Days/Evenings and weekends

Reporting to the Tenant Resource Coordinator, the EPH Service Assistant will assist EPH Tenants with providing light housekeeping and meal service in the EPH Dining Room.

Qualifications:

- Grade 12 education, Manitoba standards, required;
- Preference for prior housekeeping experience in the healthcare or hospitality services;
- Excellent command of the English language (both oral and written)
- General skills and ability to perform all tasks and responsibilities relevant to duties of the position;
- Ability to follow directions promptly and efficiently;
- Ability to work cooperatively and collaboratively with team members;
- Exceptional customer service skills with a demonstrated understanding of person-centred care;
- Experience working with seniors; working in seniors housing or health related field an asset.
- Ability to work independently and as a member of the team.
- The individual must demonstrate empathy and patience towards the senior population.
- Experience in light housekeeping and meal service is an asset.
- Must be able to function effectively in a stressful environment with frequent interruptions.

Responsibilities:

- Light housekeeping duties in EPH tenant suites.
- Meal service in EPH dining room.
- Set tables in EPH dining room
- Perform housekeeping duties in EPH dining room.

Physical Demands:

- The position involves physical activity such as lifting, bending, carrying, and reaching, including extended periods of time on their feet.

Disability accommodations are available upon request during the assessment and selection process.

As a condition of employment, a current Criminal Record Certificate and an Adult Abuse Registry is required within three weeks of hire date.

Submit resume to: Human Resources at Career@donwoodmanor.org

Closing date: 0900 hours on Wednesday, April 23, 2025 open until filled

April 16, 2025